

Serious Incident Report OPREP- 3SIR Procedures FY06

References MCO 5740.2F/
Erratum

Topics Covered

- ◆ Purpose
- ◆ Reportable Events
- ◆ Prepare an Oprep-3 message
- ◆ Notification

Purpose

- ◆ To report events or incidents to the Commandant of the Marine Corps (CMC) and the National Command Authorities (NCA) on matters involving Marine Corps personnel, units, or installations.

Reportable Events or Incidents

- ◆ Any incident of a military or political nature, domestic or foreign, that involves individual Marine Corps Personnel, units or installations. May result in local or national official reaction or civilian media coverage.
- ◆ An event / incident occurring on-duty resulting in death or disability of Marine Corps personnel or civilians; or resulting in \$200,000 or more in total property damage.
- ◆ Any incident arising from a Marine Corps operation (includes training exercises) involving explosives, live-fire, or a combat chemical agent, on base or off base, resulting in death (s) or the hospitalization of individuals resulting in lost time, injury, or reportable property damage.

Reportable Events or Incidents continued

- ◆ An aircraft mishap resulting in death or extensive damage to military or civilian property
- ◆ Any serious crime (felony arrest) or incident that may result in domestic or foreign criminal jurisdiction over Marine Corps personnel and their dependents; may arouse public or congressional interest.
- ◆ Any incident of large scale civil disorder involving Marine Corps personnel, units or installations.
- ◆ An event /incident arising from acts of nature (destructive weather conditions, fires, earthquakes, etc.) that severely delays or cancels an operation or training evolution, or poses a serious threat to life and property.

Reportable Events or Incidents continued

- ◆ Any incidents resulting in loss or compromise of classified information that may compromise operational plans.
- ◆ An act / incident of actual or suspected convert action against any Marine Corps unit or installation.
- ◆ Any incident of an epidemic
- ◆ Racial / ethic incident: death or personal injury requiring hospitalization, property damages in excess of \$1000 security/react force alerted riotous /rebellious acts or overtly contemptuous acts by group toward military authority, racist organization involvement identified or perceived, potential event may escalate affecting command racial/ ethics climate.

Prepare an OPREP-3 Message

- ❖ What unit is submitting the report
- ❖ What type of exercise/ operation being conducted
- ❖ Type report OPREP-3 SIR
- ❖ Time incident occurred
- ❖ Location of incident
- ❖ Nature of incident with narrative summary of known factual information.
- ❖ Name / Rank / Phone number of point of contact for additional information.
- ❖ Report Status: initial/ follow-up/ final

Notifications

- ◆ Notify the Adjutant section G-1 to confirm if an SIR is required.
- ◆ The Adjutant section will notify the ACS/ G-1 or the deputy, Company Commander, Company First Sergeant, The Senior Enlisted Advisor and the Chief Of Staff.
- ◆ Inform the HQMC Operation Center within 15 minutes after the Chief Of Staff is notified. Phone number is (703) 695-7366 or toll free (866) 476-2669.